



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
 www.penmetparks.org

STUDY SESSION MINUTES

April 05, 2022, 5:00 PM

Call to Order, 5:00 PM

Commissioner Roll Call:

	Present	Excused	Comment
Amanda Babich, President	X		
Steve Nixon, Clerk	X		
Maryellen (Missy) Hill	X		
Kurt Grimmer	X		
Laurel Kingsbury	X		

ITEM 1 Board Discussion

1a. Policy Review: P70-101 Park Enhancement Grant (PEG) Program Policy

Staff introduction by Executive Director, Ally Bujacich

Staff PowerPoint Presentation by Planning and Special Projects Manager, Nicole Jones-Vogel

Board Discussion included: Minimum grant request changed to \$2,500, what was the motivation for that? Also, what is the plan for funding if all \$25,000 of the Grant Budget is not used? The new policy allows for applications right before the budget process begins to allow for flexibility and budget planning.

Recreation aspect of the Policy and how do we address the boundaries. Adding Recreation also blends the funds and can be addressed through other available funds.

Consider more marketing and outreach for the PEG Grant. Make sure that it is simple, accessible, and attainable. Also, for future discussion by the board remove

Staff responses included: To have larger projects apply through the PEG Grant and have the smaller (Scout) projects go through maintenance or other park funds for efficiency. Another option is to revamp the process for the smaller projects.

In regards to projects, the recreation component, or any boundary rules; these are addressed in the criteria section and simply need to meet the mission of the District.

The PEG Grant will get a new logo and marketing. New simple application agreements for the applicants and staff requirements for reporting and End of the Year Report to the Board.



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Staff Next Steps: Formulate an updated first reading draft. Drafting program documents and marketing materials and plan of action for submitting applications. After the second reading is adopted staff will work through the implementation plan with the Stewardship Committee.

Board Follow-Up items: Take to Stewardship Committee: Discuss minimum grant request; discuss eligible applicants; review out of grant application time frame process; discuss funding.

ITEM 2 Adjournment, 5:55 PM

Approved By the Board on 4/19/2022

Amanda Babich, Board President

Steve Nixon, Board Clerk

Submitted by Robyn Readwin

Attest: